

**COUNTY OF OSWEGO
INDUSTRIAL DEVELOPMENT AGENCY**

FINANCIAL STATEMENTS

July 31, 2017 and 2016

COUNTY OF OSWEGO
INDUSTRIAL DEVELOPMENT AGENCY

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CERTIFIED PUBLIC ACCOUNTANTS PLLC

INDEPENDENT AUDITOR'S REPORT

Agency Members
County of Oswego Industrial Development Agency
Oswego, New York

Report on the Financial Statements

We have audited the accompanying financial statements of the County of Oswego Industrial Development Agency (the Agency), a component unit of the County of Oswego, as of and for the years ended July 31, 2017 and 2016, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

The Agency's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the County of Oswego Industrial Development Agency as of July 31, 2017 and 2016, and the changes in its financial position and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3-7 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Government Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historic context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the basic financial statements that collectively comprise the Agency's basic financial statements. The Schedules of Supplementary Information (Schedule of Bonds Issued – A Limited Obligation of the Agency, on page 23, and the Schedule of Straight Leases, on pages 24-28) are presented for purposes of additional analysis and are not a required part of the financial statements, but are supplementary information required by New York State.

These Schedules of Supplementary Information are the responsibility of management and have not been subjected to the auditing procedures applied in the audit of the basic financial statements and accordingly we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 25, 2017, on our consideration of the Agency's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Agency's internal control over financial reporting and compliance.

Grossman St. Amour CPAs

Syracuse, New York
October 25, 2017

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Management's Discussion and Analysis
July 31, 2017

The following is a discussion and analysis of the County of Oswego Industrial Development Agency's (the Agency), a component unit of the County of Oswego, financial performance for the fiscal year ended July 31, 2017. This section is a summary of the Agency's financial activities based on currently known facts, decisions or conditions. It is also based on both the Agency and fund-based financial statements. The results of the current year are discussed in comparison with the prior year, with an emphasis placed on the current year. This section is only an introduction and should be read in conjunction with the Agency's financial statements, which immediately follow this section.

Financial Highlights

- The Agency's assets exceeded its liabilities by \$19,405,372 (net position) for the fiscal year reported. This compares to the previous year when assets exceeded liabilities by \$19,040,611.
- Total net position is comprised of the following:
 - 1) Cash of \$9,871,521, of which \$7,255,054 is restricted to funding loans, leases and approved economic development projects.
 - 2) Loans receivable, net of related allowance, of \$8,545,130.
 - 3) Net position of \$14,678,514 is restricted by constraints imposed from outside the Agency such as the County of Oswego, grantors, laws, or regulations.
 - 4) Unrestricted net position of \$4,726,858 represents the portion available now or as loans are repaid to maintain the Agency's economic development operations including future loans. Unrestricted cash totals \$2,616,467.
- The Agency's business-type activities reported a total ending net position of \$18,306,736 this year. This compared to the prior year ending net position, of \$17,831,943 showing an increase of \$474,793 during the current year. Unrestricted net position of \$4,726,858 for fiscal year 2017 shows a \$1,074,271 increase over the prior year.
- At the end of the current fiscal year, unrestricted net position for the Agency was \$4,726,858 or about nine times total expenditures and five times total revenues.
- Total liabilities of the Agency decreased by \$21,703 to \$1,205,590 during the fiscal year.

Overview of the Financial Statements

Management's Discussion and Analysis introduces the Agency's basic financial statements. The basic financial statements include: (1) Agency financial statements, (2) fund financial statements, and (3) notes to the financial statements. The Agency also includes in this report additional information to supplement the basic financial statements.

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Management's Discussion and Analysis
July 31, 2017

Agency Financial Statements

The Agency's annual report includes two Agency financial statements. These statements provide both long-term and short-term information about the Agency's overall status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in full accrual accounting.

The first of these Agency statements is the Statement of Net Position. This is the Agency statement of financial position presenting information that includes all of the Agency's assets and liabilities, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Agency as a whole is improving or deteriorating. Evaluation of the overall health of the Agency may extend to other non-financial factors in addition to the financial information provided in this report.

The second Agency statement is the Statement of Activities which reports how the Agency's net position changed during the current fiscal year. All current year revenues and expenses are included regardless of when cash is received or paid.

An important purpose of the design of the Statement of Activities is to show the financial reliance of the Agency's distinct activities or functions on revenues. Both Agency financial statements show business-type activities that are intended to recover all, or a significant portion, of their costs through user fees and charges. Business-type activities include loans, bonds, and economic development. The Agency's financial reporting includes the Agency only, a component unit of the County of Oswego. The Agency is a legally separate organization managed by seven members. The Agency financial statements are presented on pages 8 to 9 of this report.

Fund Financial Statements

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives and to ensure and demonstrate compliance with finance-related laws and regulations. The Agency is a proprietary fund.

Proprietary funds, which are business-type activities, are reported in the fund financial statements and generally report services for which the Agency charges a fee. Services are provided to companies external to the organization such as making loans and issuing bonds.

Proprietary fund statements provide both long-term and short-term financial information, consistent with the focus provided by the Agency financial statements, but with more detail.

The basic proprietary fund financial statements are presented on pages 10 through 14 of this report.

Notes to the Financial Statements

The accompanying notes to the financial statements provide information essential to a full understanding of the Agency and fund financial statements. The notes to the financial statements begin on page 15 of this report.

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Management's Discussion and Analysis
July 31, 2017

Other Information

In addition to the basic financial statements and accompanying notes, this report also presents certain New York State required supplementary information concerning the Agency's issuance of bonds, a limited obligation of the Agency and straight leases. This information begins on page 23.

Financial Analysis of the Agency

The Agency's net position at fiscal year-end is \$19,405,372. This is a \$364,761 increase over last year's net position of \$19,040,611. The following table provides a summary of the Agency's net position:

	Business-type Activities 2017	Business-type Activities 2016	Percent Change
Cash and other assets	\$ 12,065,832	\$ 10,514,466	14.8%
Loans receivable	8,545,130	9,753,438	-12.4%
Total assets	<u>\$ 20,610,962</u>	<u>\$ 20,267,904</u>	<u>1.7%</u>
Liabilities	<u>\$ 1,205,590</u>	<u>\$ 1,227,293</u>	<u>-1.8%</u>
Net position			
Restricted	14,678,514	15,388,024	-4.6%
Unrestricted	4,726,858	3,652,587	29.4%
Total net position	<u>\$ 19,405,372</u>	<u>\$ 19,040,611</u>	<u>1.9%</u>

Business-type activities realize benefits from loan repayments and administrative fees for company project assistance.

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Management's Discussion and Analysis
July 31, 2017

Financial Analysis of the Agency (continued)

The following table provides a summary of the Agency's changes in net position:

	Business-type Activities			
	2017	Percent of Total	2016	Percent of Total
Revenues				
Charges for services	\$ 402,856	46.3%	\$ 221,108	30.3%
Rent income	89,857	10.3%	54,183	7.4%
Interest - loans	177,864	20.4%	199,354	27.2%
Interest - savings	1,690	0.2%	1,584	0.2%
Payments in lieu of taxes	198,247	22.7%	206,417	28.2%
Other revenues	1,000	0.1%	49,250	6.7%
Total revenues	<u>871,514</u>	<u>100.0%</u>	<u>731,896</u>	<u>100.0%</u>
Expenses				
Administration	329,047	64.9%	285,793	24.3%
Professional fees	128,148	25.3%	296,785	25.2%
Building insurance	23,143	4.6%	13,213	1.1%
Depreciation expense	23,750	4.7%	23,750	2.0%
Grant and development	2,575	0.5%	555,756	47.3%
Other expenses	90	0.0%	774	0.1%
Total expenses	<u>506,753</u>	<u>100.0%</u>	<u>1,176,071</u>	<u>100.0%</u>
Change in net position	364,761		(444,175)	
Beginning net position	<u>19,040,611</u>		<u>19,484,786</u>	
Ending net position	<u>\$ 19,405,372</u>		<u>\$ 19,040,611</u>	

Agency Proprietary Fund

As discussed, the Agency proprietary fund is reported in the fund statements with a short-term inflow and outflow of spendable resources focus. This information is useful in assessing resources available at the end of the year in comparison with upcoming financing requirements. The Agency proprietary fund reported ending net position of \$18,306,736. Of this year-end total, \$4,726,858 is unrestricted indicating availability for continuing Agency service requirements. Restricted net position consists of \$13,579,878 for economic development loans and leases to the business community funded with federal grants, county authorized pilot funding and loan repayments and lease payments.

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Management's Discussion and Analysis
July 31, 2017

Agency Proprietary Fund (continued)

The total ending net position of the Agency proprietary fund shows an increase of \$474,793 over the prior year. This increase is primarily the result of the events and programs described within the analysis of the Agency's business-type activities.

The Agency also receives one-time Housing and Urban Development (HUD) grants for loans to assist in economic development.

Contacting the Agency's Financial Management

This financial report is designed to provide a general overview of the Agency's finances, comply with finance-related laws and regulations, and demonstrate the Agency's commitment to public accountability. If you have questions about this report or would like to request additional information, contact the County of Oswego Industrial Development Agency, 44 West Bridge Street, Oswego, NY 13126.

L. Michael Treadwell
Chief Executive Officer

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Statements of Net Position

	July 31,	
	2017	2016
ASSETS		
Current assets:		
Cash - unrestricted	\$ 2,616,467	\$ 2,569,079
Cash - restricted	7,255,054	6,745,581
Loans receivable	1,232,322	989,181
Accounts receivable	-	15,086
Total current assets	<u>11,103,843</u>	<u>10,318,927</u>
Other assets:		
Loans receivable - long term	7,431,205	8,882,654
Allowance for uncollectible loans receivable	(118,397)	(118,397)
	<u>7,312,808</u>	<u>8,764,257</u>
Project assets, net	<u>2,194,311</u>	<u>1,184,720</u>
	<u>\$ 20,610,962</u>	<u>\$ 20,267,904</u>
LIABILITIES AND NET POSITION		
Current liabilities:		
Current portion of loan payable	\$ 25,835	\$ 23,897
Current portion of mortgage payable	30,000	-
Accounts payable and other liabilities	34,270	342
Total current liabilities	<u>90,105</u>	<u>24,239</u>
Non-current liabilities:		
Loan payable	475,485	503,054
Mortgage payable	640,000	700,000
Total liabilities	<u>1,205,590</u>	<u>1,227,293</u>
Net position:		
Restricted - cash	7,255,054	6,745,581
Restricted - loans receivable	7,423,460	8,642,443
Unrestricted	4,726,858	3,652,587
Total net position	<u>19,405,372</u>	<u>19,040,611</u>
	<u>\$ 20,610,962</u>	<u>\$ 20,267,904</u>

The accompanying notes are an integral part of these financial statements

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Statements of Activities

	For the years ended July 31,	
	2017	2016
REVENUES		
Administration and application fees	\$ 402,856	\$ 221,108
Interest on savings	1,690	1,584
Interest on loans	177,864	199,354
Payments in lieu of taxes	198,247	206,417
Rent income	89,857	54,183
Other revenues	1,000	49,250
Total revenues	<u>871,514</u>	<u>731,896</u>
EXPENSES		
Administration:		
Administration fee	275,000	256,250
Dues	400	450
Professional fees	128,148	296,785
Miscellaneous	53,647	29,093
Grant and development expenses	2,575	555,756
Building insurance	23,143	13,213
Depreciation expense	23,750	23,750
Other expenses	90	774
Total expenses	<u>506,753</u>	<u>1,176,071</u>
Change in net position	364,761	(444,175)
Net position, beginning of year	<u>19,040,611</u>	<u>19,484,786</u>
Net position, end of year	<u>\$ 19,405,372</u>	<u>\$ 19,040,611</u>

The accompanying notes are an integral part of these financial statements

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Statements of Net Position - Proprietary Fund

ASSETS	July 31,	
	2017	2016
Current assets:		
Cash - unrestricted	\$ 2,616,467	\$ 2,569,079
Cash - restricted	7,255,054	6,745,581
Loans receivable	1,232,322	989,181
Accounts receivable	-	15,086
Total current assets	11,103,843	10,318,927
Other assets:		
Loans receivable- long term	7,431,205	8,882,654
Allowance for uncollectible loans receivable	(118,397)	(118,397)
	7,312,808	8,764,257
Project assets, net	2,194,311	1,184,720
	\$ 20,610,962	\$ 20,267,904
 LIABILITIES AND NET ASSETS		
Current liabilities:		
Current portion of loan payable	\$ 25,835	\$ 23,897
Current portion of mortgage payable	30,000	-
Deferred revenue	1,098,636	1,208,668
Accounts payable and other liabilities	34,270	342
Total current liabilities	1,188,741	1,232,907
Non-current liabilities:		
Loan payable	475,485	503,054
Mortgage payable	640,000	700,000
Total liabilities	2,304,226	2,435,961
Net position:		
Restricted - cash	7,255,054	6,745,581
Restricted - loans receivable	6,324,824	7,433,775
Unrestricted	4,726,858	3,652,587
Total net position	18,306,736	17,831,943
	\$ 20,610,962	\$ 20,267,904

The accompanying notes are an integral part of these financial statements

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Reconciliation of the Statement of Net Position - Proprietary Fund
to the Statement of Net Position
July 31, 2017

Total net position - proprietary fund	\$ 18,306,736
Deferred revenues recorded in accordance with grant accounting rules to account for HUD revolving loan funds, but eliminated as government-wide liabilities.	<u>1,098,636</u>
Total net position - government-wide	<u>\$ 19,405,372</u>

The accompanying notes are an integral part of these financial statements

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Statements of Revenues, Expenditures and Changes in Net Position - Proprietary Fund

	For the years ended July 31,	
	2017	2016
REVENUES		
Administration and application fees	\$ 402,856	\$ 221,108
Interest on savings	1,690	1,584
Interest on loans	157,160	181,053
Payments in lieu of taxes	198,247	206,417
Rent income	89,857	54,183
Other revenues	1,000	49,250
Federal funds - loan repayments		
Principal	110,032	44,165
Interest	20,704	18,301
Total revenues	<u>981,546</u>	<u>776,061</u>
EXPENDITURES		
Administration:		
Administration fee	275,000	256,250
Dues	400	450
Professional fees	128,148	296,785
Miscellaneous	53,647	29,093
Grant and development expenses	2,575	555,756
Building insurance	23,143	13,213
Depreciation expense	23,750	23,750
Other expenses	90	774
Total expenditures	<u>506,753</u>	<u>1,176,071</u>
Change in net position	474,793	(400,010)
Net position, beginning of year	<u>17,831,943</u>	<u>18,231,953</u>
Net position, end of year	<u>\$ 18,306,736</u>	<u>\$ 17,831,943</u>

The accompanying notes are an integral part of these financial statements

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Reconciliation of the Statement of Revenues, Expenditures and Changes in Net Position
to the Statement of Activities
Year Ended July 31, 2017

Change in net position - proprietary fund	\$ 474,793
Principal on loan repayments and federal fund expenditures recorded in accordance with grant accounting rules to account for HUD revolving loan funds, but eliminated as government-wide revenue and expense.	<u>(110,032)</u>
Change in net position of statement of activities	<u>\$ 364,761</u>

The accompanying notes are an integral part of these financial statements

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Statements of Cash Flows - Proprietary Fund

	For the years ended July 31,	
	2017	2016
Cash flows from operating activities:		
Cash received for administration/application fees	\$ 418,942	\$ 206,022
Cash received for PILOT program	198,247	206,417
Cash received for interest	179,554	200,938
Cash received for rent	89,857	54,183
Cash received for loan repayments	1,334,435	1,986,174
Cash paid for loan receivables	(126,127)	(699,432)
Cash paid for administration	(275,000)	(256,250)
Cash paid for grant and development expenses	(2,575)	(555,756)
Cash paid for professional fees	(128,148)	(296,785)
Cash paid for other operating expenses	(43,352)	(53,586)
Net cash used in operating activities	<u>1,645,833</u>	<u>791,925</u>
Cash flows from investing activities:		
Purchase of property	(1,033,341)	-
Proceeds from sale of land	-	172,924
Net cash used in investing activities	<u>(1,033,341)</u>	<u>172,924</u>
Cash flows from financing activities:		
Cash received from loan repayments	-	145,500
Loans issued	(25,631)	(28,037)
Cash paid for mortgage	(30,000)	-
Net cash provided by financing activities	<u>(55,631)</u>	<u>117,463</u>
Net change in cash	556,861	1,082,312
Cash, beginning of year	9,314,660	8,232,348
Cash, end of year	<u>\$ 9,871,521</u>	<u>\$ 9,314,660</u>
Reconciliation of changes in net assets to net cash provided by operating activities:		
Change in net assets	\$ 474,793	\$ (400,010)
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	23,750	23,750
Net change in accounts receivable	15,086	(15,086)
Net change in loans receivable	1,208,308	1,234,152
Net change in allowance for uncollectible loans receivable	-	3,340
Net change in deferred revenue	(110,032)	(44,165)
Net change in accounts payable and PILOT payable	33,928	(10,056)
Net cash used in operating activities	<u>\$ 1,645,833</u>	<u>\$ 791,925</u>

The accompanying notes are an integral part of these financial statements

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Notes to the Financial Statements

1. Summary of Significant Accounting Policies

Nature of Operations

The County of Oswego Industrial Development Agency (the Agency) was created as a public benefit corporation by the County of Oswego under provisions of the laws of New York State for the purpose of encouraging economic growth in the County of Oswego. The Agency is exempt from federal, state and local income taxes. The Agency, although established by and as a component unit of the County of Oswego, is a separate entity and operates independently of the County of Oswego.

The Agency uses the reporting model standards required by Government Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—For State and Local Governments*. GASB 34 generally requires two sets of financial statements: one set to report in accordance with government fund accounting; one set to report with a business focus similar to the private sector with full accrual accounting.

Basis of Accounting

The accounts of the Agency are maintained on the accrual basis of accounting. The Agency is regulated by the Office of the State Comptroller and must maintain its records in accordance with the prescribed New York State "Uniform System of Accounts for Industrial Development Agencies."

Use of Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Equity Classification

Restricted net position – Reports net position when constraints placed on the assets are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net position – Reports all other net position that do not meet the definition of the above classification and are deemed to be available for general use by the Agency.

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Notes to the Financial Statements

1. Summary of Significant Accounting Policies (continued)

Taxes

Generally, the Agency is exempt from taxes. Section 874 of the New York State General Municipal Law authorized an exemption from real property taxation for any property acquired by an industrial development agency (IDA) or under its jurisdiction or control. To obtain such an exemption, section 412-a of the Real Property Tax Law requires the IDA to file an exemption form with the tax assessor. Qualified IDA property is entitled to an exemption from all general taxes imposed by or on behalf of a county, city, town, village or school district, but not from special ad valorem (property) levies or special assessments.

2. Revolving Economic Development Funds

The Agency has a revolving economic development fund pursuant to contractual requirements with the County of Oswego and certain federal agencies, offering low and no interest loans and lease financing to area businesses and tax-exempt organizations. The loan rates are approved by the governing board after giving consideration to the enhancement of the local economic environment. Revenue recognition on these loans/leases is limited to the receipt of interest. However, repayment of loans of federal funds is recognized as the receipt of federal funds in the accompanying Statement of Revenues, Expenditures and Changes in Net Position.

3. Industrial Development Revenue Bond and Note Transactions

Certain industrial development revenue bonds and notes issued by the Agency are secured by property which is leased to companies and is retired by lease payments. The bonds and notes are not general obligations of the Agency, County or the State. The Agency does not record the assets or liabilities resulting from completed bond and note issues in its accounts since its primary function is to arrange the financing between the borrowing companies and bond and note holders. Funds arising from these transactions are controlled by trustees or banks, acting as fiscal agents. For providing this service, the Agency receives bond administration fees from the borrowing companies. Such administrative fee income is recognized immediately upon issuance of bonds and notes. At July 31, 2017 the cumulative original issue value of bonds aggregated \$275,120,246 and the outstanding balance was \$17,529,083.

The Agency takes title to, or a leasehold interest in, the property as security interest and retains such title until the bonds are paid in full. When real property is involved, a Payment in Lieu of Taxes Agreement is also executed. The Agency has limited liability on bonds issued. The Agency is liable for repayment of bonds solely to the extent of payments received from project occupants and its interest in the property financed.

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Notes to the Financial Statements

4. Investments

The Agency's investment policies are governed by State statutes. In addition, the Agency has its own written investment policy. Agency monies must be deposited in Federal Deposit Insurance Corporation (FDIC) insured commercial banks or trust companies located within the State. The Secretary/Treasurer is authorized to use demand accounts and certificates of deposit. Permissible investments include obligations of the U.S. Treasury and obligations of New York State or its localities.

Collateral is required for demand deposits and certificates of deposits at 105% of all deposits not covered by federal deposit insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies and obligations of the State and its municipalities and school districts.

5. Cash and Cash Equivalents

The Agency considers all short-term investments purchased with a maturity of three months or less to be cash equivalents. At various times during the year, the Agency's cash and cash equivalent balances may exceed the insured limits of the Federal Deposit Insurance Corporation.

6. Allowance for Uncollectible Loans Receivable

Management evaluates the allowance for uncollectible loans annually based on review of delinquent outstanding loans along with other known client factors to estimate uncollectible amounts. Based on management's evaluation, the allowance was determined to be approximately \$118,000 at July 31, 2017 and 2016, respectively.

7. Commitments and Contingencies

The Agency occupies space for its operations and has an agreement with Operation Oswego County, Inc. (OOC) to provide professional services to the Agency for an administrative support fee, which is determined annually. During fiscal years 2017 and 2016, administrative support fees were \$275,000 and \$256,250, respectively.

Over the period of several years, the Agency has also made interest-free loans to OOC as a conduit to benefit economic development projects which loans are repaid solely from monies received from third party project occupants. Loans receivable from OOC were approximately \$1,548,000 and \$1,706,000 at July 31, 2017 and 2016, respectively.

In addition, the Chief Executive Officer of the Agency serves as the Executive Director of OOC.

The Agency is subject to Federal and State audit and inspection to determine compliance with contract requirements. At July 31, 2017, the Agency had approved funding applications of approximately \$4,491,373.

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Notes to the Financial Statements

8. Restricted Cash

The segregation of cash is a contractual requirement, except for the designated funds. The Agency maintains separate cash accounts for federal funds, payment in lieu of taxes (PILOT) revolving economic development funds, micro enterprise revolving loan funds and designated grant funds, as follows:

	2017	2016
Federal Funds	\$ 1,052,983	\$ 905,218
PILOT Funds	5,335,687	5,054,986
Micro Enterprise	339,088	330,907
IRP Funds	467,265	394,451
Loan Loss Reserve	60,031	60,019
	\$ 7,255,054	\$ 6,745,581

Approved PILOT financing commitments at July 31, 2017 of approximately \$3,420,000 reduce the available restricted cash balance in the PILOT funds to approximately \$1,916,000. Approved IRP financing loan commitments of July 31, 2017 of approximately \$100,000 reduce the available restricted cash balance in the IRP funds to approximately \$367,000.

9. Restricted Loans Receivable

The Agency, per contractual requirements, maintains revolving economic development funds in which principal and interest repayments on current financing are a source of funds for future financing to businesses. Such fund balances are, therefore, also restricted. Balances are as follows:

	2017	2016
PILOT Funds	\$ 5,892,814	\$ 6,910,914
HUD Funds	991,248	1,097,262
HUD Micro Enterprise Funds	143,185	148,007
IRP Loan	396,213	486,260
Total	7,423,460	8,642,443
Less deferred revenue	(1,098,636)	(1,208,668)
	\$ 6,324,824	\$ 7,433,775

10. Due to Other Governments

The Agency maintains a separate savings account for Federal Funds, as indicated in Note 8. Interest earned on the Federal Funds is required to be remitted to the Department of Housing and Urban Development (HUD) shortly after December 31, each year. This is recorded in accounts payable and other liabilities and was paid in full as of July 31, 2017 and 2016.

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Notes to the Financial Statements

11. PILOT Payable

The Agency acts as a conduit for the receiving and disbursing of PILOT payments. No amounts were owed at July 31, 2017 and 2016.

12. Project Assets

The Agency had previously partnered with the City of Fulton and the Fulton Community Development Agency to purchase real property in the City of Fulton. The Agency's share of the \$1,000,000 purchase price was \$254,720. Title is in the name of the Agency. The property is leased under an operating lease through September 2020. Annual rent is \$14,428. Rent is adjusted upward every five years based on a Consumer Price Index formula, limited to a maximum 10% increase. The Agency's share of the annual rent is \$3,607.

In addition, the Agency previously expended \$25,000 to purchase real property for possible expansion by a developing company in the future.

The Agency has previously purchased a building upon for \$950,000 and is leasing the building back to the company, which was the previous owner. The future minimum lease payments are \$123,625 through June 30, 2018. The Agency plans to sell the building back to the company. The useful life of the building is forty years and depreciation is calculated using the straight-line method. Depreciation expense for the year ended July 31, 2017 and 2016 was \$23,750.

On November 17, 2016, the Agency purchased a Waste Water Treatment Plant in the amount of \$382,993 for future development.

On April 11, 2017, the Agency purchased an Incubator building from the Port of Oswego in the amount of \$650,348. The building and land will be used for future development.

The following is a summary of the cost and accumulated depreciation of the Agency's project assets for the years ended July 31, 2016 and 2017:

	<u>Balance at July 31, 2016</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance at July 31, 2017</u>
Capital assets at cost:				
Land	\$ 353,470	\$ 719,349	\$ -	\$ 1,072,819
Buildings	950,000	313,992	-	1,263,992
	<u>1,303,470</u>	<u>1,033,341</u>	<u>-</u>	<u>\$ 2,336,811</u>
Accumulated depreciation:				
Accumulated depreciation	(118,750)	(23,750)	-	(142,500)
Capital assets, net	<u>\$ 1,184,720</u>	<u>\$ 1,009,591</u>	<u>\$ -</u>	<u>\$ 2,194,311</u>

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Notes to the Financial Statements

13. Long-Term Debt

Long-term liability balances and activity for the year are summarized below:

	Balance at July 31, 2016	Additions	Reductions	Balance at July 31, 2017	Amounts Due Within One Year
Mortgage payable	\$ 700,000	\$ -	\$ 30,000	\$ 670,000	\$ 30,000
Loan payable	526,951	-	25,631	501,320	25,835
Total	<u>\$ 1,226,951</u>	<u>\$ -</u>	<u>\$ 55,631</u>	<u>\$ 1,171,320</u>	<u>\$ 55,835</u>

The following is a summary of the maturity of long-term indebtedness:

Description	Date of Original Issue	Date of Final Maturity	Interest Rate	Outstanding Balance
Mortgage payable	June 29, 2011	July 1, 2041	2.75%	\$ 670,000
Loan payable	January 11, 2011	January 12, 2035	1.00%	501,320
				<u>\$ 1,171,320</u>

The following is a summary of the maturity of long-term indebtedness:

	Mortgage Payable		Loan Payable	
	Principal	Interest	Principal	Interest
Year ended July 31,				
2018	30,000	17,669	25,835	5,013
2019	30,000	16,844	26,093	4,755
2020	30,000	16,019	26,354	4,494
2021	30,000	15,194	26,618	4,230
2022	30,000	14,369	26,884	3,964
2023-2027	150,000	59,469	138,506	15,734
2028-2032	150,000	38,844	145,571	8,669
2033-2037	150,000	18,219	85,459	1,661
2038-2042	70,000	1,535	-	-
	<u>\$ 670,000</u>	<u>\$ 198,162</u>	<u>\$ 501,320</u>	<u>\$ 48,520</u>

The Agency previously entered into an Intermediary Relending Program (IRP) with the United States Department of Agriculture- Rural Development for a loan not to exceed \$750,000 over a term of 30 years at 1% interest, with an annual payment of \$30,848. As of July 31, 2017, the Agency has a balance of \$501,320.

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Notes to the Financial Statements

14. Tax Abatement Programs

The Industrial Development Agency Act (the "Act") of New York State sets forth the powers that the Agency can carry out. In accordance with the Act, the Agency was created to promote, develop, encourage and assist industrial, manufacturing, warehousing, commercial, research and recreation facilities to advance job opportunities, health, and economic welfare of the people of the State of New York. The Agency carries out its mandate by offering financial incentives to attract, retain and expand businesses within the County of Oswego. The Agency's financial assistance can include the issuance of low interest revenue bonds and exemptions from real property tax (through the use of payment in lieu of tax (PILOT) agreements), mortgage recording tax and sales and use tax.

The Agency has instituted a Uniform Tax Exemption Policy, "UTEP", on March 1, 1999, which provides guidelines for the granting of real property, mortgage recording and sales and use tax exemptions. To be eligible for financial assistance, the recipient of the financial assistance must abide by the requirements of this policy and complete an application process as instituted by the Agency. The governing board of the Agency is required to approve all financial incentive assistance requests by recipients in accordance with the UTEP.

In accordance with the New York State General Municipal Law, the Agency has instituted a Recapture Policy that is incorporated in the UTEP, which allows for the recapture of financial incentive assistance provided to recipients for failure to comply with such Recapture Policy. New York State requires a mandatory recapture of the New York State portion of sales and use taxes for recipients for which the recipient was: a) not entitled to; b) in excess of the amounts authorized by the Agency; c) for property or services not authorized by the Agency; and/or d) for a recipient that has failed to comply with material term or condition to use the property or services in the manner required by any of the project documents between the recipient and the Agency. With respect to all other financial assistance provided to the recipient, the Agency shall have the right to suspend, discontinue, recapture or terminate financial assistance to any recipient to the extent that: a) for projects that utilized local sales and use tax exemptions, the project was not entitled to such exemptions, such exemptions were in excess of the amounts authorized by the Agency, and /or such exemptions were for property or services not authorized by the Agency; b) the recipient, upon completion of their project, fails to reach and maintain at least 60% of its employment requirements for job creation and/or retention; c) significant change in the use of the facility or significant change in business activities or project applicant or operator; d) material noncompliance with the terms of the Agency transaction documents including required annual reporting on job creation and retention, sales and use tax exemption (ST-340) and payroll.

Information relevant to the disclosure of all tax abatement programs for the fiscal year ended July 31, 2017 is as follows:

Tax abatement program	August 1, 2016- July 31, 2017
Mortgage recording tax exemption	\$ 228,495
Sales and use tax exemption	1,904,324
Payment in lieu of tax (PILOT)	4,847,971
Total taxes abated	\$ 6,980,790

PILOT exemptions represented 36.6% of what normal taxes would have been without a PILOT exemption.

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Notes to the Financial Statements

15. Subsequent Events

Management has evaluated subsequent events through October 25, 2017, which is the date the financial statements were available to be issued.

16. Reclassification of Prior Year Presentation

Certain balances from 2016 have been reclassified to conform to the 2017 presentation. The reclassification had no effect on total net assets previously reported.

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Schedule of Bonds Issued- A Limited Obligation of the Agency
July 31, 2017

Project / Owner	Purpose Code	Issued/ Maturity Date	Interest Rate	Tax Status	Beginning / Ending Balances	Jobs Before IDA Status	Current Jobs	FY Impact Estimated Jobs Created / Retained	Tax Exemptions	PILOTS
Oswego County Opportunities, Inc. 239 Oneida St. Fulton, NY 13069	Civic Facility	1/2/1998 7/1/2018	6.23%	Exempt	106,177 51,992	362	502	1 / 501	-	-
O.H. Properties, Inc. 110 West Sixth St. Oswego, NY 13126	Civic Facility	6/29/1999 6/1/2024	3.45% - 4.02%	Exempt	960,000 800,000	0	0	0 / 0	-	-
O.H. Properties, Inc. 110 West Sixth St. Oswego, NY 13126	Civic Facility	6/29/1999 6/1/2024	5.37% - 5.45%	Taxable	565,000 505,000	0	0	0 / 0	9,370	9,370
Springside at Seneca Hill 110 West Sixth St. Oswego, NY 13126	Civic Facility	12/6/2000 6/1/2021	3.45% - 4.02%	Exempt	1,435,000 1,195,000	0	13	0 / 13	105,624	25,536
Fulton Thermal Corporation 972 Centerville Road Pulaski, NY 13142	Manufacturing	9/29/2010 10/1/2036	LIBOR rate	Exempt	9,200,000 8,970,000	223	370	0 / 370	457,785	114,446
Pathfinder Courts Norstar Dev USA, LP 1100 Emery Street Fulton, NY 13069	Civic Facility	12/27/2002 12/1/2034	2.8% above LIBOR rate	Exempt	1,222,404 1,187,091	5	6	0 / 6	3,457	3,457
Oswego School District Public Library 120 East Second Oswego, NY 13126	Civic Facility	6/29/2006 12/15/2035	4-5%	Exempt	4,975,000 4,820,000	8	11	0 / 11	-	-

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Schedule of Straight Leases
July 31, 2017

Project / Owner	Purpose	Straight Lease End Date	Lease Amount	Jobs Before IDA Status	Current Jobs	FY Impact		PILOTS
						Estimated Jobs Created / Retained	Tax Exemptions	
Oswego Speedway 300 East Albany St. Oswego, NY 13126	Services	12/31/2021	A	0	25	3 / 22	\$ 54,005	\$ 46,449
Huhtamaki Packaging 100 State Street Fulton, NY 13069	Manufacturing	12/31/2025	A	429	459	0 / 459	478,265	251,816
Sithe Energies 59 Independence Way Oswego, NY 13126	Electric	12/31/2029	A	0	34	0 / 34	6,576,772	5,466,666
Operation Oswego Co., Inc. Discover Day Care Center 44 West Bridge Street Oswego, NY 13126	Services	3/31/2040	A	0	19	0 / 19	27,677	3,087
McIntosh Box & Pallet P.O. Box 127 East Syracuse, NY 13057	Manufacturing	12/31/2033	A	30	49	9 / 40	26,260	16,215
Operation Oswego Co., Inc. CITI Education Center 44 West Bridge Street Oswego, NY 13126	Services	3/31/2025	A	0	8	8 / 0	25,100	6,614
Brookfield Power (Orwell) Erie Blvd. Hydropower, L.P. 225 Greenfield Parkway Liverpool, NY 13138	Electric	12/31/2020	A	2	4	0 / 4	594,863	630,000
Operation Oswego Co., Inc. Spec Building 44 West Bridge Street Oswego, NY 13126	Manufacturing	3/31/2027	A	0	23	0 / 23	56,772	10,562
Whitewater Commons, Inc. 7 Bridie Square Oswego, NY 13126	Services	3/31/2023	A	0	1	0 / 1	45,101	38,243
Sunoco, Inc. 376 Owen Road Fulton, NY 13069	Manufacturing	3/31/2027	A	0	84	8 / 76	1,082,848	433,139

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Schedule of Straight Leases
July 31, 2017

Project / Owner	Purpose	Straight Lease End Date	Lease Amount	Jobs Before IDA Status	Current Jobs	FY Impact		Tax Exemptions	PILOTS
						Estimated Jobs Created / Retained			
Bridgewood Holdings/ Teti Bakery 99 Harris Street Fulton, NY 13069	Manufacturing	12/31/2033	A	0	27	0 / 27		24,334	24,334
Riccelli Fulton PO Box 6418 Syracuse, NY 13217	Transportation	3/31/2017	A	0	7	0 / 7		65,265	58,739
Oswego Hamilton Homes, LLC Phase I, II, III 1201 East Fayette Street Syracuse, NY 13212	Other	9/1/2027	A	5	4	0 / 4		229,457	20,811
Wire Road, LLC 5879 Sugar Bush Drive Tully, NY 13159	Other	12/31/2021	A	0	13	0 / 13		32,917	19,750
Operation Oswego Co., Inc. Oswego County Business Expansion Center 44 West Bridge Street Oswego, NY 13126	Other	12/31/2050	A	0	26	5 / 21		31,385	983
Oneida Lake Ready-Mix, LLC 2915 State Route 49 Central Square, NY 13036	Manufacturing	3/31/2029	A	0	8	3 / 5		8,046	3,218
Otis Products, Inc. 6987 Laura St. Lyons Falls, NY 13368	Manufacturing	3/31/2030	A	0	5	0 / 5		33,998	25,193
Captain's Quarters G&S Broadwell, Inc. 26 East First Street Oswego, NY 13126	Services	7/31/2030	A	0	61	0 / 61		535,057	76,000
Port City Logistics, Inc. 305 E. Seneca St. Oswego, NY 13126	Warehousing	12/31/2027	A	9	22	13 / 9		55,795	22,318
Hansdev, Inc. 3800 State Route 13 Pulaski, NY 13142	Services	3/31/2022	A	0	8	0 / 8		55,749	55,749

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Schedule of Straight Leases
July 31, 2017

Project / Owner	Purpose	Straight Lease End Date	Lease Amount	Jobs Before IDA Status	Current Jobs	FY Impact		PILOTS
						Estimated Jobs Created / Retained	Tax Exemptions	
Champlain Valley Specialty of New York, Inc. 8033 State Route 104 Oswego, NY 13126	Manufacturing	12/31/2031	A	0	110	8 / 102	36,398	14,559
Champlain Valley Specialty of New York, Inc. 8033 State Route 104 Oswego, NY 13126	Manufacturing	12/31/2033	A	25	109	8 / 101	24,568	24,568
Stevadore Lofts, LLC 317 West First Street Oswego, New York 13126	Other	12/31/2042	A	0	1	0 / 1	116,240	14,000
Altmar Genesee, LLC 505 East Fayette Street Syracuse, New York 13202	Services	12/31/2023	A	0	42	9 / 33	76,557	35,215
R.M. Burritt Motors, Inc. 340 State Route 104 Oswego, New York 13126	Retail	12/31/2023	A	39	54	2 / 52	102,291	76,718
LEEH, LLC 247 West Utica St. Oswego, New York 13126	Other	12/31/2023	A	0	2	0 / 2	88,342	45,378
SAM North America, LLC 12 Harold Drive Fulton, New York 13069	Manufacturing	12/31/2033	A	3	9	0 / 9	14,504	3,626
Unitedwire Technologies 4693 Becker Road Brewerton, New York 13029	Manufacturing	12/31/2033	A	8	17	2 / 15	27,255	11,950
Seaway Lofts Associates c/o Sutton Real Estate Co. 525 Plum Street Syracuse, New York 13204	Other	12/31/2033	A	0	1	0 / 1	92,992	15,429
V-Squared Management, LLC 3420 Maple Ave. Pulaski, New York 13142	Other	12/31/2023	A	0	1	1 / 0	16,660	2,971
Novelis Corporation (Falcon) 448 County Route 1A Oswego, New York 13126	Manufacturing	12/31/2033	A	217	390	0 / 390	329,170	82,293

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Schedule of Straight Leases
July 31, 2017

Project / Owner	Purpose	Straight Lease End Date	Lease Amount	Jobs Before IDA Status	Current Jobs	FY Impact		PILOTS
						Estimated Jobs Created / Retained	Tax Exemptions	
Novelis Corporation (Hawk) 448 County Route 1A Oswego, New York 13126	Manufacturing	12/31/2035	A	217	390	0 / 390	230,419	57,605
Novelis Corporation (Scrap) 448 County Route 1A Oswego, New York 13126	Manufacturing	12/31/2035	A	217	390	0 / 390	164,585	41,146
K+N's Foods 607 Philips St. Fulton, New York 13069	Manufacturing	12/31/2025	A	0	41	0 / 41	112,263	30,000
86 State Street Phoenix 6730 VIP Parkway Syracuse, New York 13211	Other	12/31/2023	A	0	7	0 / 7	2,757	2,757
Felix Schoeller NA 179 County Route 2A Pulaski, NY 13142	Manufacturing	12/31/2022	A	123	161	0 / 161	217,504	122,776
Lake Ontario Property Associates 300 State Route 104 Oswego, NY 13126	Services	12/31/2024	A	17	25	0 / 25	74,394	56,958
W&C LLC (FX Caprara) 3326 Maple Ave. Pulaski, NY 13142	Retail	12/31/2024	A	65	53	0 / 53	128,036	64,018
Pathfinder Industries 117 North Third Street Fulton, NY 13069	Manufacturing	12/31/2034	A	22	23	3 / 20	17,726	8,862
MDDO, LLC P.O. Box 1035 Oswego, NY 13126	Distribution	12/31/2025	A	49	88	0 / 88	103,021	41,208
Patterson Warehousing 100 Hubbard St. Fulton, NY 13069	Warehousing	12/31/2024	A	6	4	0 / 4	144,524	134,184
Red Ray Properties, LLC 6645 Co. Rt. 17 Redfield, NY 13437	Manufacturing	12/31/2039	A	59	44	6 / 38	12,050	12,050

COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY
Schedule of Straight Leases
July 31, 2017

Project / Owner	Purpose	Straight Lease End Date	Lease Amount	Jobs Before IDA Status	Current Jobs	FY Impact		Tax Exemptions	PILOTS
						Estimated Jobs Created / Retained			
Designer Hardwood Flooring 193 E. Seneca St. Oswego, NY 13126	Manufacturing	12/31/2025	A	0	5	0 / 5		11,159	1,440
Hardwood Transformations 193 E. Seneca St. Oswego, NY 13126	Manufacturing	12/31/2025	A	0	4	0 / 4		26,038	4,905
Oswego County Federal Credit Union 90 East Bridge Street Oswego, NY 13126	Services	12/31/2026	A	25	34	9 / 25		28,361	23,043
Branch Development Oswego Holiday Inn Express PO Box 390 Malone, NY 12953	Services	12/31/2036	A	0	18	18 / 0		195,283	48,821
R & D Design Associates 8182 Cranes Watch Circle Baldwinsville, NY 13027	Manufacturing	12/31/2036	A	0	4	4 / 0		9,568	9,568
Universal Metal Works 159 Hubbard St. Fulton, NY 13069	Manufacturing	12/31/2036	A	23	25	2 / 23		60,858	49,780
M&A Holdings of CNY The Gardens by Morningstar PO Box 5171 Oswego, NY 13126	Services	12/31/2046	A	0	56	56 / 0		180,270	13,198

A - Lease equal \$1.00 and/or debt service paid directly to lender.



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CERTIFIED PUBLIC ACCOUNTANTS PLLC

**REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

INDEPENDENT AUDITOR'S REPORT

Agency Members
County of Oswego Industrial Development Agency
Oswego, New York

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the County of Oswego Industrial Development Agency (the Agency) as of and for the year ended July 31, 2017, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements and have issued our report thereon dated October 25, 2017.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Agency's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Agency's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Agency's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Grossman St. Amour CPAs

Syracuse, New York
October 25, 2017